



**Public Health Emergency Preparedness Informer**



Contact Susan McNabb, Volunteer Coordinator at 209-8068 or e-mail at [susanm@mail.hamiltontn.gov](mailto:susanm@mail.hamiltontn.gov)

Spring 2009



**Volunteer Mobilizer**



The Chattanooga-Hamilton County Health Department Medical Reserve Corps volunteer program is in the process of switching to the State of Tennessee volunteer database alerting system, called Volunteer Mobilizer. Volunteer Mobilizer will be used to register, notify, and inform individuals who are interested in volunteering in the event of a public health emergency.

The implementation of the State's new Volunteer Mobilizer provides new technology that will assist us in better coordinating and communicating with our public health volunteers through an internet-based software program. The new program will not replace personal contact with those volunteers who do not have internet access. For those volunteers who do have internet access, you will be able to update contact information and view alerts on the website. During an emergency, the new management system will contact volunteers

through their primary and secondary phone numbers and an e-mail address (if applicable). You will also get notices about upcoming training opportunities, drills, exercises and periodic news updates.

Recently, your contact information was entered into the new system. To ensure that we have your most current information, we are asking that all volunteers access the new site or provide updated information directly to the Volunteer Coordinator (contact information listed at the top of the newsletter). The site can be accessed at <https://thanvolunteer.health.state.tn.us/VolunteerMobilizer>

Please review the instructions listed in the article below to access the site and update your contact information and volunteer role. Only your primary phone number and a mailing address are required. However, the more information you can provide (e-mail, secondary phone numbers, etc.) the easier we can reach you in the event of an

emergency situation. This is a secured system and the information you provide will not be misused in any way.

**Receiving Your Newsletter via E-mail**

In an effort to be environmentally friendly, the newsletter will now be published 2 times a year. We need as many volunteers as possible to receive their newsletter via email. Please submit your email address to [susanm@mail.hamiltontn.gov](mailto:susanm@mail.hamiltontn.gov). Newsletters are emailed in PDF format so that no matter what type of computer you may have, you will be able to open it if you have Adobe Reader (free download at <http://get.adobe.com/reader>). If you do choose to receive your newsletter via email, please put Susan's email address in your address book so your internet provider will accept it.

**Instructions to Access TN Volunteer Mobilizer**

To access the Volunteer Mobilizer internet website, type in <https://thanvolunteer.health.state.tn.us/VolunteerMobilizer>.

- Proceed to the bottom of the page where you see the box: **I am already a Volunteer**. In the **user name** box, enter your first and last name with no spaces, e . g . , **johnsmith**. (User name is not

- case sensitive.)
- In the **password** box, enter the following exactly as shown: **PassWord01**. (This is a zero before the 1.) This password is case sensitive and must be entered as shown using upper and lower case letters as well as numbers. You may change your profile once you are in.
- Click **Sign In**
- You are a member of the **Tennessee Volunteer Registration Group**. Future alerts and information will be posted here.
- Click on **My Account**. You may now **View & Update Your Profile** (follow instructions).

- Select **Change Password** to replace your temporary password with something that you will remember. **NOTE: The password must be at least 6 characters or 6 numerals in length or a combination thereof. Please remember your password!**
- Click **Submit**.

If you need help or do not have internet access, please contact:

Susan McNabb, Volunteer Coordinator  
209-8068  
[SusanM@mail.hamiltontn.gov](mailto:SusanM@mail.hamiltontn.gov)

Visit us on the web at [health.hamiltontn.org](http://health.hamiltontn.org)



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## CHCHD Public Health Emergency Preparedness Informer

Chattanooga-Hamilton County Health Department  
Office of Emergency Preparedness and Planning  
921 East Third Street  
Chattanooga, TN 37403-2165

### National Volunteer Week April 19—25, 2009

National Volunteer Week, always held in the third week of April unless the spring religious holidays coincide, has been celebrated annually since the 1970s. National Volunteer Week "honors and recognizes the individuals who have made a difference in our communities and alerts others to the need for more voluntary community service." You, as a volunteer for the Chattanooga-Hamilton County Health Department Medical Reserve Corps, are appreciated for the commitment you have pledged and the training in which you have participated. Your efforts will ensure that our volunteer program will respond quickly in the event of a public health emergency. Thank you volunteers! YOU DO MAKE A DIFFERENCE!

### TRAINING OPPORTUNITIES

The Chattanooga-Hamilton County Health Department will host volunteer training sessions in the upcoming months on the topics listed below. As a part of the Medical Reserve Corps Program and part of the Surgeon General's Community Initiatives, we not only respond to a public health emergency, but we are also a part of the community education plan.

**Please RSVP (so we will have a head count for space and food) to Susan McNabb, 209-8068 or e-mail at [susanm@mail.hamiltontn.gov](mailto:susanm@mail.hamiltontn.gov).**

Park in the garage behind the Health Department building and follow the signs once you exit the elevator on the first floor.

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>TOPIC</u>	<u>PRESENTER</u>
March 31, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	The Health Department's Role in a Se- quoyah Radiological Response	Sabrina Novak, Environmental Scien- tist and Radiological Response Coordi- nator
May 12, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Medical Reserve Corps Orientation/ Point of Dispensing Clinic Training/ Strategic National Stockpile	Susan McNabb, Medical Reserve Corps Volunteer Coordinator
May 21, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Basics of Shelter Operations— Notification, Set Up, Volunteer Roles and Unique Circumstances	American Red Cross Representative
June 10, 2009	5:30 p.m.- 7:30 p.m.	Health Department 921 East Third Street	<b>Disaster Emergency Response: What it is, what it's not, &amp; lessons learned from Katrina, Gustav &amp; the 2009 In- auguration Ceremonies</b>	Christy Westmoreland, Deputy Com- mander, TN-1 DMAT Admin. Director of Research, Univer- sity Surgical Associates
July 21, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Disaster Animal Response Team Overview—Informational Session	Ray Burden, County Extension Direc- tor and DART Leader
August 11, 2009	5:30 p.m.- 7:30 p.m.	Health Department 921 East Third Street	Incident Command System 100, Na- tional Incident Management System 700 Incident Command System 200.	Susan McNabb, Medical Reserve Corps Volunteer Coordinator
September 22, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Disaster Mental Health—Introduction to Mental Health Preparedness	Angela Frame, RN, B.S.N. Nurse Trainer, Health Department
October 13, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Seasonal and Pandemic Influenza— <b>New Information</b>	Susan McNabb, Medical Reserve Corps Volunteer Coordinator
November 3, 2009	5:30 p.m.- 7:00 p.m.	Health Department 921 East Third Street	Personal Preparedness for Home, Work, School or Shelter Living ( <b><u>NEW</u></b> )	Susan McNabb, Medical Reserve Corps Volunteer Coordinator

#### Volunteer Information Update

If you have moved, changed telephone numbers, or are no longer interested in being a volunteer, please complete the form below and re-  
turn to the address at the top of this page or e-mail Susan McNabb at [susanm@mail.hamiltontn.gov](mailto:susanm@mail.hamiltontn.gov).

Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work Phone \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Work Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_ I am unable to be a volunteer at this time. Please remove my name from the active volunteer list.