



TENNESSEE DEPARTMENT OF HEALTH
OFFICE OF VITAL RECORDS

APPLICATION FOR CERTIFIED COPY OF A TENNESSEE CERTIFICATE OF DEATH

(La versión en español al reverso de la página)

Date: _____

Number of Copies: _____

Enclose \$15.00 for each copy.

Full Name of Deceased: _____
First Middle Last Name

Date of Death: _____ Sex: _____ Age at Death: _____
Month Day Year

Place of Death: _____
City County State

Name of Funeral Home: _____

Location of Funeral Home: _____
City County State

Signature of Person Making Request: _____

Relationship to the Deceased: _____ Purpose of Copy: _____

Cause of Death is available only to the decedent's parent, child, spouse, or an attorney or agency acting on behalf of the decedent's estate or qualifying family member. Copies of any legal documents, where applicable, should also be submitted.

Do You Want the Certificate to Show Cause of Death? YES NO

Telephone number and email where you may be reached for additional information:

() _____ Email _____

IT IS UNLAWFUL TO WILLFULLY AND KNOWINGLY MAKE ANY FALSE STATEMENT ON THIS APPLICATION.

Records are filed in this office for the past 50 years. Records over 50 years are available at the TN State Library and Archives.

A fee of \$15.00 is charged for the search of the records and includes one copy of the record, if located. Search fees are non-refundable if the record is not on file. All items must be completed and appropriate fees attached to process this request. Do not send cash. Send a check or money order payable to Hamilton County Vital Records. **In addition, unless this application is notarized, you must send a photocopy of a VALID government issued ID showing your signature.** If you have not received a response within 7 days, please write or call Hamilton County Vital Records at (423) 209-8025

PRINT NAME AND ADDRESS BELOW FOR OUR RECORDS

Please remember to include the Fee and a Copy of your ID. (Note: The request will be returned if not included.)

Send Your Application To:

Hamilton County Vital Records
921 East Third Street Chattanooga,
TN 37403

Call us: 423-209-8025

Fax us: 423-209-8024

Email us:

hdvitalrecords@hamiltontn.gov

Name

Address or Route

City and State Zip Code

